



Email: credit@sagepub.com
 Sage/CQ Press Phone: (800)-732-0199
 Corwin Phone: (800) 831-6640

Change of Address

Business Information

Legal Business Name

DBA/Trade Name

Sage Account Number

Current Address

NEW Shipping Address

City

City

State

State

Zip

Zip

A/P Contact

General Contact (Buyer)

Email Address

Email Address

Phone

Phone



NEW Billing Address

City

State

Zip

A/P Contact

Email Address

Phone

Name of Authorized Signer:

Title:

Signature:

Date:

1. Click in **Signature Area**.
2. In the **Sign As** field, choose your existing Digital Signature. Otherwise, choose **Add ID**
3. Choose **A new digital ID I want to create now >>** click **Next**
4. Choose **New PKCS#12 digital ID file >>** click **Next**
5. Fill out: - **Name** - **Organizational Unit**
 - **Organization Name** - **Email Address >>** click **Next**
6. File path for Digital Signature is now displayed.
(You can leave the location as is or change it)
Enter a **password** for the Digital Signature and **confirm** it >> click **Finish**